



THE MOST ADVANCED ACADEMIC RECORDS MANAGEMENT SYSTEM TO:

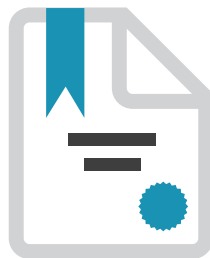
Send Transcripts & Records Digitally

3 Simple steps to manage and send all of your records quickly and get your students college bound!



1 ORDER

- + Students order transcripts and other records with their phone or online
- + Select any destination world wide
- + Branded with your school logo and colors!
- + Order & track every document
- + FREE for current students!



2 PROCESS

- + OPI's Data Transport System uploads student rosters and transcripts
- + Incoming orders will automatically be matched to the uploaded transcripts, or attach a new file
- + Review & Approve and orders are processed immediately!



3 DELIVER

- + Transcripts and other records are sent securely anywhere world wide
- + Tracking and real-time status notifications to students
- + See when the receiver has downloaded the record!

PARTNERING WITH MONTANA OFFICE OF PUBLIC INSTRUCTION (OPI):
FREE TRANSCRIPTS FOR ALL OF YOUR CURRENT STUDENTS!

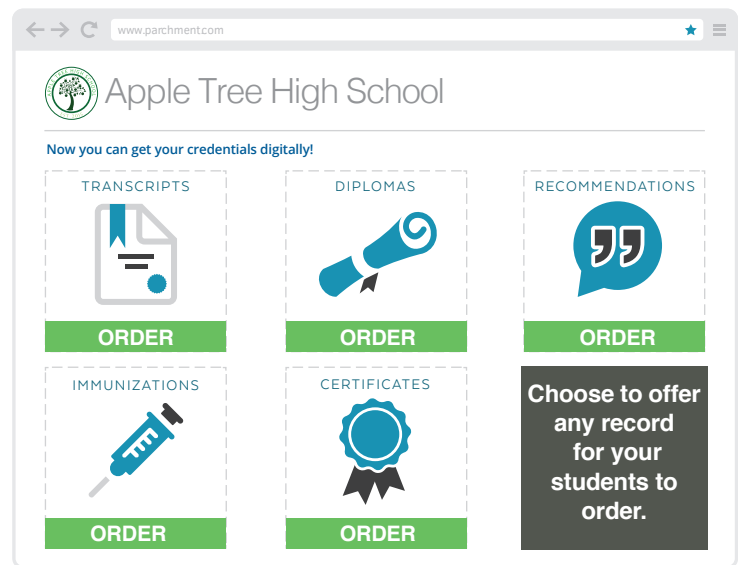
Montana OPI is partnering with Parchment, the leader in digital record management, to allow all Montana students to send unlimited, free electronic transcripts anywhere worldwide! Students can easily place their request through their MCIS account. The simple dashboard makes processing requests take a matter of minutes, freeing counselors up for other tasks. Set up is simple! Don't hesitate to contact us to learn about this limited time opportunity brought to you by Montana OPI!



Manage all of your admissions records electronically!

Simplify the admissions process for students, alumni, parents, and counselors with Parchment's flexible and easy to use system.

- + Students order the documents they need
- + Each record ordered has it's own tracking ID
- + Each record can have it's own fee, or no fee at all! Transcripts are free for current students!
- + Securely collect payments from students or parents
- + It's simple to organize and fulfill all of the records students need to complete their applications



Our full suite of support services is always free!



TRAINING

- + Onsite training with all of your staff for on-boarding members
- + Weekly refresher training online
- + Quarterly newsletters with featured tips
- + Customized training with your Account Executive

1 Hour of Training will save you hours when you need it most



CUSTOMER SERVICE

- + Support team for round the clock help
- + Self help with tutorials, guides, and documentation
- + Customized reports and analytics
- + Your Account Executive is available for every need

Winter, Spring, Summer or Fall. There are so many ways to call



COMMUNITY

- + Connecting the largest network of secondary and postsecondary institutions
- + Best practice webinars hosted by K12 professionals from across the country
- + Regional and national users conferences

Our members gladly share their expertise and resources!

Get started today!
Contact us to get started:

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